

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Executive and Regular Session on this the 27th day of October 2022, in the Conference Room of the Grapevine Housing Authority, 131 Starr Place, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice Chair/Finance
Bettye Bratcher	Resident Commissioner
Teri Rhodes-Cantu	Commissioner
Bruce Woodward	Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Matthew Boyle	Attorney
Jane Everett	Executive Director

Chairperson Troeger called the meeting to order at 4:00 p.m.

Item #1 Executive Session

Chairperson Troeger announced the Board of Commissioners would recess to the Conference Room to conduct a closed session regarding:

Consultation with and legal advice from the City Attorney regarding pending investigation (Ivey v. Grapevine Housing Authority case number 06-21-0603-4), pursuant to Section 551.071, Texas Government Code.

The Board of Commissioners recessed to the Housing Authority Conference Room and began the closed session at 4:00 p.m. The closed session ended at 4:28 p.m.

NO ACTION TAKEN

REGULAR MEETING

Chairperson Troeger called the regular meeting to order at 4:28 p.m.

Item #2. Citizen Comments

No Citizen comments submitted

Item # 3 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through October 24, 2022.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The Executive Director reported to the Board on the status of the waiting list update letter mailing. In addition, the Board was updated on the repair of the ceiling in 328 Worth.

D. Update from the Resident Advisory meeting held September 23, 2022.

The minutes from the September 23, 2022 Resident Advisory Board meeting were presented to the Board. The residents discussed what they would like to do at the Christmas party.

E. Quarterly Investment Report for Quarter 3 2022

The Executive Director presented the Board with the Quarterly Investment Portfolio Report for Quarter 3 2022.

NEW BUSINESS

Item #4 - Consideration of the minutes from the September 22, 2022 meeting and take any necessary action.

The Board was provided the minutes from the September 22, 2022, meeting for approval.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to accept the September 22, 2022 minutes.

Ayes: Troeger, McHugh, Rhodes-Cantu, Woodward and Bratcher
Nays: None
Motion passed: 5-0

Item # 5 - Consideration and approval of the salary increase for the Grapevine Housing Authority staff.

The Board was presented with percentage increases for the housing authority staff. The Board had a discussion on the appropriate increase for the staff. The Board stated they appreciate the staff's hard work and decided to compensate them by approving a dollar amount increase as opposed to a percentage increase.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded that the Public Housing Coordinator's salary be increased to \$25 per hour and the Assistant Public Housing Coordinator be increased to \$17 an hour effective November 4, 2022.

Ayes: Troeger, McHugh, Rhodes-Cantu, Woodward and Bratcher
Nays: None
Motion passed: 5-0

Item #6 - Consideration and acceptance of the August and September 2022 monthly financial statements and take necessary action.

The Executive Director presented the board with electronic copies of the August and September 2022 financial statements for review.

Commissioner McHugh moved and Commissioner Bratcher seconded to accept August and September 2022 financial statements.

Ayes: Troeger, McHugh, Rhodes-Cantu, Woodward and Bratcher
Nays: None
Motion passed: 5-0

Item #7 – Report by the Ex Officio member of the Senior Citizens Advisory Board on the October 4, 2022 meeting.

Commissioner Rhodes- Cantu report the following from the October 4, 2022 meeting:

- Chris Smith is the permanent Parks and Rec Director
- The Senior Citizen Christmas party will be held December 12 at Austin Ranch
- The newest park located off Dove Road opened October 20, 2022
- The GRACE pantry has 70% more clients than last year.

No action taken

ADJOURNMENT

Commissioner Woodward moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rhodes-Cantu, Woodward and Bratcher
Nays: None
Motion passed: 5-0

Meeting adjourned at 5:14 p.m

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 15th DAY OF DECEMBER 2022.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett
Executive Director