

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 23rd day of September 2021, in the Conference Room of the Grapevine Housing Authority, 131 Starr Place, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice Chair/Finance
Bettye Bratcher	Resident Commissioner
Shonda Shaefer	Commissioner
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Greg Jordan	CFO City of Grapevine
Jane Everett	Executive Director
Matthew Boyle	Legal Counsel

Chairperson Troeger called the meeting to order at 4:00 p.m.

Item #1 Public Hearing to obtain input from the city residents in reference to the changes to the to the 2020 and 2021 Annual Capital Fund Plans, the 2022 – 2026 Five Year Capital Fund Plan and the 2022 Annual Capital Fun Plan.

No citizens or residents attend the public hearing.

Public Hearing closed 4:01

Item #2 Executive Session

Chairperson Troeger announced the Board of Commissioners would recess to the Conference Room to conduct a closed session regarding:

1. Consultation with and legal advice from the City Attorney regarding pending litigation (Ivey, et al. v. Grapevine Housing Authority – Cause No. 2020-00063930-1), pursuant to Section 551.071, Texas Government Code.

The Board of Commissioners recessed to the Housing Authority Conference Room and began the closed session at 4:01 p.m. The closed session ended at 4:35 p.m.

Upon reconvening in open session in the Conference Room, Legal Counsel Matthew Boyle stated there was no action to be taken relative to Section 551.071.

REGULAR MEETING

Chairperson Troeger called the regular meeting to order at 4:35 p.m.

Item #3 Citizen Comments

No Citizen comments submitted.

NEW BUSINESS

Item #4 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through September 20, 2021.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The Executive Director gave an update on the plumbing issues at 325 Brewer.

D. Minutes from the Resident Advisory Meeting held September 17, 2021

The minutes from the September 17, 2021, Resident Advisory Board meeting were presented to the Board. A resident gave a presentation on the Monarch butterfly.

Item #5 - Consideration of the minutes from the August 26, 2021 meeting and take any necessary action.

The Board was provided the minutes from the August 26, 2021 meeting for approval.

Commissioner McHugh moved and Commissioner Bratcher seconded to accept the amended August 23, 2021.

Ayes: Troeger, McHugh, Schaefer, Rhodes-Cantu, and Bratcher
Nays: None
Absent: None
Motion passed: 5-0

Item #6 - Consideration of Resolution No. 21-03 approving the changes to the Agency's Revised 2020 and 2021 Annual Plans, 2022 Capital Plan and 5-Year Capital Action Plan for 2022-2026

The Board was presented with updated 2020 and 2021 Annual Plans, the 2022 Annual Plan and the 2022-2026 Five Year Capital Plan.

Commissioner Schaefer moved and Commissioner McHugh seconded to approve Resolution No. 21-03 to adopt the revised the 2020 and 2021 Annual Plans and the 2021 – 2025 Five Year plan and the 2022 Annual Plan.

Ayes: Troeger, McHugh, Schaefer, Rhodes-Cantu, and Bratcher
Nays: None
Absent: None
Motion passed: 5-0

Item # 7 - Consideration and approval of Resolution No. 21-04, to adopt the utility allowance schedule for 2022.

The Board was presented with the utility allowance schedule for 2022.

Commissioner Rhodes-Cantu moved and Commissioner Schaefer seconded to approve Resolution No. 21-04 to adopt the utility allowance schedule for 2022.

Ayes: Troeger, McHugh, Schaefer, Rhodes-Cantu, and Bratcher
Nays: None
Absent: None
Motion passed: 5-0

Item # 8 - Consideration and approval of Resolution No. 21-05, to adopt the 2022 flat rent schedule for 2022.

The Board was presented with the flat rent schedule for 2022.

Commissioner Rhodes-Cantu moved and Commissioner McHugh seconded to approve Resolution No. 21-05 to adopt the flat rent schedule for 2022.

Ayes: Troeger, McHugh, Schaefer, Rhodes-Cantu, and Bratcher
Nays: None
Absent: None
Motion passed: 5-0

Item #9 - Consideration and approval of Resolution No. 21-06, to adopt the updated Personnel Policy.

Executive Director Everett explain to the Board that the Personnel Policy had not been updated since 2013 and would be available at the October 28, 2021 Board meeting.

Commissioner Rhodes-Cantu moved and Commissioner McHugh seconded to table the vote on the Personnel Policy until the October 28, 2021 meeting.

Ayes: Troeger, McHugh, Schaefer, Rhodes-Cantu, and Bratcher
Nays: None
Absent: None
Motion passed: 5-0

ADJOURNMENT

Commissioner Schaefer moved and Commissioner Bratcher seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Schaefer, Rhodes-Cantu, and Bratcher
Nays: None
Absent: None
Motion passed: 5-0

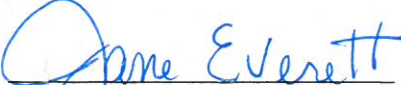
Meeting adjourned at 5: p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 28TH DAY OF OCTOBER 2021.

APPROVED:


Linda Troeger, Chair

ATTEST:



Jane Everett
Executive Director