

State of Texas  
County of Tarrant  
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 22nd day of July 2021, in the Conference Room of the Grapevine Housing Authority, 131 Starr Place, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Commissioner
Betty Bratcher	Resident Commissioner
Shonda Shaefer	Absent
Teri Rhodes-Cantu	Absent

Constituting a quorum, with the following also present:

Greg Jordan	CFO City of Grapevine
Jane Everett	Executive Director

Chairperson Troeger called the meeting to order at 4:00 p.m.

#### Item #1 Executive Session

Chairperson Troeger announced the Board of Commissioners would recess to the Conference Room to conduct a closed session regarding:

1. Consultation with and legal advice from the City Attorney regarding pending litigation (Ivey, et al. v. Grapevine Housing Authority – Cause No. 2020-00063930-1), pursuant to Section 551.071, Texas Government Code.

The Board of Commissioners recessed to the Housing Authority Conference Room and began the closed session at 4:00 p.m. The closed session ended at 4:02 p.m.

Upon reconvening in open session in the Conference Room, Chairperson Troeger stated there was no action to be taken relative to Section 551.071.

#### **REGULAR MEETING**

Chairperson Troeger called the regular meeting to order at 4:02 p.m.

#### Item #2 Citizen Comments

No Citizen comments submitted.

#### **NEW BUSINESS**

#### Item #3 Report of the Executive Director (Informational Only)

##### A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through July 19, 2021.

##### B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

##### C. Report of Public Housing Activity and Issues

Grapevine Housing Authority mailed the annual waiting list confirmation letters and received 150 letters back from applicants confirming they wanted to stay on the list. We anticipate opening the waiting list in 2022.

The Executive Director informed the Board of three ceilings on Worth Street that need repairs.

D. Minutes from the Resident Advisory Meetings held June 18 ad July 16, 2020

The minutes from the June 18 and July 16, 2021, Resident Advisory Board meetings were presented to the Board. The RAB meetings are being held at new REC building, The Vine.

E. Quarterly Investment Report for Quarter 2 2021

The Executive Director presented the Quarterly Investment Report to the Board of Commissioners.

Item #4 - Consideration of the minutes from the June 24, 2021 meeting and take any necessary action.

The Board was provided the minutes from the June 24, 2021 meeting for approval.

Commissioner McHugh moved and Commissioner Bratcher seconded to accept the amended June 24, 2021.

Ayes: Troeger, McHugh and Bratcher  
Nays: None  
Absent: Schaefer, Rhodes-Cantu  
Motion passed: 3-0

Item #5 Election of Officers and Ex Officio member to the Senior Citizens Advisory Board and take any necessary action.

The Board decided to table the election of officers until the August meeting, no action was taken.

Item #6 - Consideration and approval of Resolution No. 21-02 to authorize the Executive Director to enter into a contract with John Blakeway, CPA

The Board was presented with a bid for annual audit services for December 31, 2020.

Commissioner Troeger moved and Commissioner Bratcher seconded to approve Resolution No. 21-02 to authorize the Executive Director to enter into a contract with John Blakeway, CPA.

Ayes: Troeger, McHugh and Bratcher  
Nays: None  
Absent: Schaefer, Rhodes-Cantu  
Motion passed: 3-0

Item #7 - Consideration and acceptance of the May and June 2021 monthly financial statements and take necessary action.

The Executive Director presented the board with an electronic copy of the April 2021 financial statements for review.

Commissioner McHugh moved and Commissioner Anderson seconded to accept the April 2021 financial statements.

Ayes: Troeger, McHugh and Bratcher  
Nays: None  
Absent: Schaefer, Rhodes-Cantu  
Motion passed: 3-0

ADJOURNMENT

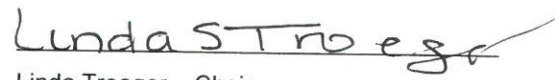
Commissioner Bratcher moved and Commissioner McHugh seconded that the meeting be adjourned.

Ayes: Troeger, McHugh and Bratcher  
Nays: None  
Absent: Schaefer, Rhodes-Cantu  
Motion passed: 3-0

Meeting adjourned at 4:46 p.m.

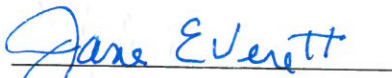
PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY  
ON THE 26TH DAY OF AUGUST 2021.

APPROVED:



Linda Troeger, Chair

ATTEST:



Jane Everett

Executive Director